

*Appendix No. 1 to Order no. 124/2021 of
the Rector of Wrocław University of Environmental
and Life Sciences
of 30 June 2021*

Rules for preparing the Graduate Diploma

1. The Graduate Diploma is prepared based on the data collected in USOS (University Support System of Studies). Most of the information is generated automatically based on system dictionaries and information about the course of study of individual students.
2. The name of the faculty shall be in capital letters on the Graduate Diploma.
3. The font used to complete the Diploma shall be in accordance with the University's Visual Identification System.
4. The dates (date of birth, date of obtaining the degree, date of issuing the Diploma) shall be in the format day-month-year, in the conjugated form (genitive case), e.g. Polish: 15 maja 2017 r.

The date of issue of the copy of the Diploma must correspond to the date of issue of the original Diploma.

5. Place of birth:
 - 1) the name of a Polish city/town shall be in the nominative case, starting with a capital letter, e.g. Kłodzko;
 - 2) in the case of graduates born outside Poland, the name of the place of birth shall be in its original form. It is acceptable to enter the commonly used Polish equivalent of the name of the place, e.g. Vienna, Paris.

In the case of students whose place of birth is entered in an alphabet other than Latin in their identity document (e.g. Cyrillic), its transliteration shall be used.

6. Name of the major:

it shall start with a small letter, shall be entered in the nominative case: e.g. landscape architecture.

7. Specialisation:

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it shall start with a small letter, shall be entered in the nominative case: e.g. surveying and real estate management.

8. Discipline:

the discipline to which the major is assigned shall be entered, and if the major is assigned to more than one discipline - the leading discipline shall be entered, in accordance with the Order of Rector of Wrocław University of Environmental and Life Sciences on the assignment of the fields of study at Wrocław University of Environmental and Life Sciences to scientific or artistic disciplines for education cycles commenced before the 2019/2020 academic year, or in accordance with the assignment specified in the curriculum for a given field of study, level and profile for education cycles commenced after the 2019/2020 academic year, established by the relevant resolution of the Senate of Wrocław University of Environmental and Life Sciences.

The discipline shall be in small letters in the nominative case: e.g. civil engineering and transport.

9. Profile:

shall be entered in small letters, in the conjugated form: e.g. Polish: ogólnoakademickim.

10. Mode of study:

shall be entered in small letters: full-time or part-time studies, in the conjugated form.

11. Final result of studies:

shall be entered in small letters, in the conjugated form: e.g. good plus/ Polish: dobrym plus.

12. Professional title:

- 1) shall be entered in small letters, in the conjugated form: e.g. Polish: licencjata, magistra (bachelor's degree, master's degree).
- 2) professional titles obtained by graduates shall be entered in accordance with the names of professional titles specified in the regulations in force on the day the student started his/her studies ¹.

13. In the copy of the Graduate Diploma and in the copy of the Graduate Diploma intended for the records, the expressions: "COPY" or "COPY FOR THE FILE" shall

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appear under the name of the document, as appropriate.

¹ Students enrolled before the 2019/2020 academic year, shall be awarded degrees with the names corresponding to those specified in the existing regulations, and in the case of studies commenced:

- 1) in the 2016/2017 academic year and earlier - the names of professional titles are specified in Art. 2-4 of the Regulation of the Minister of Science and Higher Education of 11 September 2011 on professional titles awarded to graduates, the conditions for awarding the titles and the necessary elements of graduate diplomas and certificates of completion of post-graduate programmes, and the template of a diploma supplement (Dz. U./ Journal of Laws/ No.196, item 1167);
- 2) in the 2017/2018 and 2018/2019 academic years - the names of professional titles are specified in Art. 2-4 of the Regulation of the Minister of Science and Higher Education of 10 February 2017 on professional titles awarded to graduates, the conditions for awarding the titles and necessary elements of graduate diplomas and certificates of completion of post-graduate programmes, and the template of a diploma supplement (Dz. U./Journal of Laws/ of 2017, item 279).

For students enrolled in the 2019/2020 academic year and onwards, the names of professional titles are specified in Art. 29-31 of the Regulation of the Minister of Science and Higher Education of 27 September 2018 (Dz.U./Journal of Laws/ of 2021 item 661).

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