

**EVALUATION CRITERIA OF THE ACTIVITY
OF STUDENT RESEARCH GROUPS
The Wrocław University of Environmental and Life Sciences**

**1. ACTIVITY DURING AN ACADEMIC YEAR NOT RELATED TO SCIENCE
SUMMER CAMPS**

1.1 Preparing and delivering a paper and/or publishing an article based on one's own research (points for each paper or article):

- | | | |
|--------|---|-----|
| 1.1.1 | publishing a paper in a peer-reviewed scientific journal (list of the Ministry of Science and Higher Education, MSHE)
points from the list of the Ministry | x 3 |
| 1.1.2. | printing a reviewed paper (article) | 15 |
| 1.1.3. | printing a reviewed abstract of a paper or the entire paper, not reviewed | 10 |
| 1.1.4. | printing a message (in convention and conference materials, etc.) | 7 |

Delivering:

- | | | |
|--------|---|----|
| 1.1.5. | a paper in the international arena (outside the university) | 15 |
| 1.1.6. | a paper on regional council (outside the university) | 10 |
| 1.1.7. | a paper on university council (e.g. the WUELS) | 7 |
| 1.1.8. | a paper at the Student Research Group's meeting | 4 |
| NOTE: | for publication in a foreign language, additional | 5 |

1.2. Preparing and delivering a paper and/or publishing a review article (points for each paper or article):

- | | | |
|--------|--|-----|
| 1.2.1. | publishing a paper in a peer-reviewed scientific journal (from list of the MSHE), points from the list of the Ministry | x 2 |
| 1.2.2. | printing a reviewed paper (article) | 10 |
| 1.2.3. | printing a reviewed abstract of a paper or the entire paper, not reviewed | 7 |
| 1.2.4. | printing a message (in convention and conference materials, etc.) | 5 |

Delivering:

- | | | |
|--------|---|----|
| 1.2.5. | a paper in the international arena (outside the University) | 10 |
| 1.2.6. | a paper on regional council (outside the University) | 6 |
| 1.2.7 | a paper on university council (e.g. the WUELS) | 4 |
| 1.2.8. | a paper at the Student Research Group's meeting | 2 |
| NOTE: | for publication in a foreign language, additional | 5 |

One's own and review papers presented at are scored a maximum of 40 points. Papers that were presented at the Student Research Group's meetings to practice their delivering later on councils or at conferences should not be included twice in the reports.

If a paper was delivered (or published) at several national events, points are awarded according to the highest-rank event and additionally 2 points are awarded for each presentation (or publication) of a paper at a lower-rank event. Points for delivering a paper at a foreign event are credited regardless of presentations at domestic conferences. Papers

co-authored by research workers or PhD students will be evaluated the same way as papers written exclusively by students (except for students-members of the Student Research Group).

To get credits it is necessary to attach:

- a written report on the paper in any form (at least an abstract of the paper),
- a statement of a tutor of a student research group saying whether the paper is a review, or whether it is based on the authors' own research (template at the end of the "Criteria ..."),
- a statement of a tutor of a student research group saying that the paper is not (in part or in its entirety) a dissertation of any kind, resulting from the study programme executed by the paper's authors (Attachment No. 1 to the report on the Student Research Group's activity).

1.3. Awards received:*

1.3.1. on the council of international importance (outside our University)

1st place	15
2nd place	12
3rd place	10
honourable mention	6
participating in international council (outside the country)	4

1.3.2. on the national council (outside our University)

1st place	10
2nd place	8
3rd place	6
4th place or honourable mention	4

1.3.3. on the council of the Wrocław University of Environmental and Life Sciences (of university, national and international rank)

1st place	40%
2nd place	30%
3rd place	20%
4th place or honourable mention	10%

If there are sections, then a maximum of 16 papers in each section. The number of points depends on the number of papers (x times 2 points) =100%

1.3.4. at an **international** conference organized at the Wrocław University of Environmental and Life Sciences by individual Student Research Groups

1st place	12
2nd place	10
3rd place	8
4th place or honourable mention	6

1.3.5. at a **domestic** conference organized at the Wrocław University of Environmental and Life Sciences by individual Student Research Groups

1st place	9
2nd place	7
3rd place	5
4th place or honourable mention	3

*) points are given independently (separately) for prizes at events of a particular rank.

1.3.6. Congratulatory letters given during the graduation ceremony and congratulations on taking top positions in the annual evaluation are not considered council-related awards of a category other than the above-mentioned (e.g. Audience Award, award for the best delivery, Sponsor's Award, etc.).

At the discretion of the Evaluation Committee, based on the attached documentation

1-5

(total number of points cannot exceed 15)

1.4. Organizing science trips of the Student Research Group and drafting a report (*Note: trips to conferences are not science trips! Trips involving the collection of research materials are not scored twice – the option that is more favourable for the Group should be chosen*).

1.4.1 One-day trips (total number of points for trips during the reporting year cannot exceed 30 points)

3-5

1.4.2. Multi-day domestic trips:

up to 25 man-days

10

up to 50 man-days

15

over 50 man-days

20

1.4.3. Multi-day trips abroad:

up to 25 man-days

20

up to 50 man-days

25

over 50 man-days

30

1.4.4. Participating in trips organized by other Student Research Groups (depending on the number of participants, route, involvement in organizational assistance, etc.) on the basis of documentation provided at the discretion of the Evaluation Committee

1 - 3

1.5. Organizing research trips in order to collect materials for research conducted by the Student Research Group and preparing documentation (total number of points for trips during the reporting year cannot exceed 30 points)

3 - 10

1.6. Information activity of the Student Research Group

1.6.1. providing current information on noticeboards on a regular basis (e.g. changes twice a year = 10 points)

5 - 30

1.6.2. keeping the Student Research Group's chronicle on an ongoing basis, at the discretion of the Evaluation Committee

up to 30 points

1.6.3. information about the Student Research Group's activity on mass media (5 points for 1 piece information about the Group)

5 - 15

1.6.4. information on the Student Research Group's website, on social media (with a statement of changes)

5 - 30

1.7. Other activity proving the Student Research Group's activity

1.7.1. meeting frequency (for 15 meetings)

1 - 15

1.7.2. organizing the university council*

30

1.7.3. organizing a section during the university council*

20

1.7.4. organizing higher-rank councils (international, also at our University)*

20 - 30

1.7.5. cooperation with other university Student Research Groups (without camps)*

1 - 10

1.7.6. cooperating with other Student Research Groups in the country and with student associations for abroad (without camps)*

1 - 15

*) with reference to points 1.7.2. - 1.7.6., as far as cooperation in organizing the above-mentioned events is concerned, points are distributed proportionally to workload)

1.7.7. making teaching aids (charts, noticeboards, video materials etc. 2 - 10*) – total number of points awarded for making teaching aid cannot exceed 30 points (confirmation of the head of the University's organizational unit, Attachment No. 2 to the Student Research Group's annual report)

1.7.8. holding events for the unit looking after the Student Research Group, the University and environment

5 - 20

*) total number of points awarded for holding events cannot

1.7.9. scientific research conducted for the needs of the Student Research Group during the academic year (e.g. laboratory tests, experiments, etc.) confirmed by the head of the organizational unit at which the Group operates; Attachment No. 3 to the Student Research Group's annual report – points awarded at the discretion of the Evaluation Committee

up to 50 points

1.7.10. performing other works supporting and promoting the work of the Student Research Group (e.g. a song book, printed T-shirts and caps, postcards)

1.7.11. innovative activity of the Student Research Group not included in the "Assessment Criteria..." (based on the provided documentation), points awarded at the discretion of the

up to 50 points

1.7.12. organizing a conference (of any rank) at the University by the Student Research Group, the Crazy Student Science Night and the Student Activity Day

30

1.7.13. active participation in the Crazy Student Science Night (e.g. presentation, stand), the Student Activity Day, Open Doors, etc. (total number of points cannot exceed 30)

5 -10 points

1.8. Participation of the Student Research Group in the Department's research (confirmed by the head of the organizational unit, Attachment No. 4 to the Student Research Group's annual report); points awarded at the discretion of the Evaluation Committee

up to 30 points

2. ACTIVITY RELATED TO SCIENCE SUMMER CAMPS

2.1. Organizing a science summer camp in the country and drafting a research report to be approved by the Evaluation Committee:

a camp for over 40 man-days	40
a camp up to 70 man-days	60
a camp up to 100 man-days	80
a camp for over 100 man-days	100

A science summer camp is an event attended by a minimum of 5 people for at least 7 days, dedicated to collecting scientific material (tutor's written confirmation needed); in other case see point 1.4. or 1.5.

Each camp to be evaluated (also without funding from the University) must be reported to the Department of Student Affairs.

2.2. Organizing a science summer camp in the country together with other Student Research Group from our University or other college based on research report:

a camp for over 40 man-days	20
a camp up to 70 man-days	30
a camp up to 100 man-days	40
a camp for over 100 man-days	50

Scoring refers to a situation where the organizational effort is split in half over both Student Research Groups. Otherwise, it is necessary to determine the percentage share of each Student Research Group individually.

2.3. Organizing a science summer camp in the country and drafting a research report (subject, place, tutor, number of people):

a camp for over 40 man-days	65
a camp up to 70 man-days	80
a camp up to 100 man-days	100
a camp for over 100 man-days	120

2.4. Participating in science summer camps organized by Student Research Groups or organizations from other countries:

a camp for up to 25 man-days	30
a camp for over 25 man-days	40

2.5. Confirmation of the acceptance of a research report conducted at the camp by ordering party or the institution for which it is intended (for each subject)

10

3. Organizing the Summer School along with a report on projects execution:

for up to 40 man-days	40
for up to 70 man-days	60
for up to 100 man-days	80
for over 100 man-days	100

4. Evaluation of preparation of materials for the report (according to the Committee)

1 - 20

3. CLOSING REMARKS

1. Deadline for submitting documents passes on December 15, 20... r.
2. Tutor of a student research group is required to participate in meetings of the Evaluation Committee for the Evaluation of the Activity of Student Research Groups when his/her academic discipline is evaluated.
3. When assessing a multi-disciplinary Student Research Groups, sections of the Group are treated as independent units and evaluated separately. Scores obtained by individual sections do not add up.
4. Due to the specific nature of the activity of Student Research Groups in various disciplines, the Evaluation Committee evaluates and classifies Groups specializing in a given discipline. For comparative purposes, the Evaluation Committee classify disciplines generally, but the report on activity show results separately for each discipline.
5. The Rector's Awards are granted to the best Student Research Groups specializing a given discipline.
6. At the meeting summarizing the evaluation of Student Research Groups by the Evaluation Committee it is proposed to provide reports submitted by the best Groups, their chronicles and other interesting materials (video materials, etc.) to show the results and awards the best Groups.